

San Diego District Dietetic Association

District of California Dietetic Association

STANDING RULES – 2012

- 1. The District President shall appoint non-elected committee chairpersons to serve on the Board.**
- 2. The Standing Rules shall be reviewed, revised and distributed in the newsletter after approval by members at a regularly scheduled Meeting.**
- 3. Each officer and chairperson shall review and revise a Procedure Manual. The manual shall be transferred to the officers-elect and/or newly appointed chairs at the Joint Board Meeting.**
- 4. The President shall appoint a committee to audit the financial records before the end of the year. District Income over \$25,000 is required to file a tax return with California Franchise tax Board.**
- 5. SDDA shall pay the following cost:**
 - *CDA Annual Meeting Registration and Hotel for SDDA President and President-Elect**
 - *SDDA President to attend FNCE shall include registration, hotel and travel**
 - *SDDA Public Policy Chair to attend CDA Public Policy Day shall include travel and registration; A.N.D. Public Policy Workshop includes registration, hotel and travel.**
 - **CDA pays travel for the following: Fall Leadership Meeting, and CDA Annual Meeting. If CDA does not pay, SDDA will pay.**
- 6. Newly Revised, San Diego District Dietetic Association logo shall be used by each officer and chairperson in conducting official SDDA business and/or communications.**
- 7. When requested, the SDDA banner shall be used at official District functions; and other activities endorsed by and approved by the SDDA Board.**

- 8. The Elected Officers shall review written requests for charitable donations and make recommendations to the Board for final approval.**
- 9. Upon approval of the SDDA President, any financial member may attend District Board Meeting to make a pertinent presentation.**
- 10. Annual dues shall be payable by a date determined by the Board to assure inclusion in the roster. The year SDDA President presides, dues shall be waived.**
- 11. Fees for Educational Events up to \$35.00 (per event) shall be waived for SDDA Board Members (elected, appointed and committee excluding Installation Dinner). Additional cost shall be paid by individual Board of Directors.**
- 12. SDDA Board Members must follow the A.N.D. Code of Ethics while establishing procedures for vendors.**
- 13. Annually, SDDA Board Members shall review and approve the advertising rates for the newsletter.**

Updated/Revised: November 2012